



AUGUST 2017– REGULAR MEETING MINUTES—approved 09/21/2017

Regular Board Meeting, Thursday, August 17, 2017, 10:00 A.M. – 12:00 P.M.

Directors Present: B. Jefferson, R. King, B. Plemmons, J. Devers
Directors Absent: L. Ferrasci, E. Gardner, B. Lipe
Others Present: P. Binsacca (Advisor), P. Robins (RCDMC), E. Boyland (NRCS), M. Barker, J. Dixon
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
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10:10 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>
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Public Comment: none.

	<u>Consent Agenda</u>	<u>B. Jefferson</u>
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Minutes from the July 27, 2017 Meeting.

Staff Activities Report for July 2017

Director King moved to approve the consent agenda items. Director Devers seconded the motion, which was approved by a 4-0 vote.

Special Presentation

Range Camp Scholarship Recipient, Jacob Dixon, gave a brief presentation regarding his experience at the CA Natural Resources and Range Camp in Half Moon Bay in June. Through a competitive process, he was selected as a Top Camper and will represent California at the Society for Range Management's High School Youth Forum in Reno NV in January. He's preparing a presentation for the Forum on the subject of fire as a tool for range management. The Board encouraged him to return to present a practice draft at a Board Meeting prior to January.

Reports

Executive Director Report: Robins reviewed the contents of the Board Member binders that he and the Finance Manager prepared for each Board Member.

NRCS Report: E. Boyland informed the Board that she would be serving as the new District Conservationist for Monterey County starting in September, although she will also be providing assistance one day/week for the new acting DC in Hollister during the transition period. She informed the board of the passing of Loma Prieta RCD Director David Bell, who served that district with energy for many years. Boyland also noted that the USDA's National Water Quality Incentives Program could be a resource for Monterey County, and that she would follow up with RCDMC staff about the opportunity. Robins inquired about the need for convening a Local Work Group as has been traditionally conducted each fall in the past.

Executive Committee Report: Director King reported that the Executive Committee met to discuss board development earlier in the month. They propose that any new board members or associate directors be assigned a Board Member mentor to meet with routinely during their first few months to bring them up to speed.

Finance Committee Report: Director Devers noted that the Finance Committee also met recently and reviewed draft modifications to financial and personnel policies to be shared with the Board later in this meeting.

Outreach/Education Committee Report: none

Old or Standing Business (Review & Approval)

P. Robins / Directors

Monthly Financial Statements: P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending August 17, 2017. The accrual account balance on August 17, 2017 was \$208,730.81 with \$58,172.60 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$676,890 in liabilities, and \$827,447.84 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$208,003.84 on July 27, 2017.

Expenses: P. Robins presented the list of detailed expenses to be paid in August including bi-weekly salary through August 6, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of July.

Approval for the August financial statements and for July & August expenses from the Chase Bank account was motioned by Director King, seconded by Director Plemmons and passed by a unanimous vote of directors present (4-0).

New Business

Directors/ Robins

Fall Outreach Event: Director King described an approach for a smaller-scale event in late October or early November that could be hosted by Happy Girl Kitchen in Pacific Grove, that would be more of a wine and cheese mixer than a full dinner. She could arrange donations or at least deals from local cheese and wine producers for a crowd of 30-50 people, with an RCD presentation similar to that of the 2015 Harvest Celebration Dinner part-way through the evening. Board members were generally supportive of this idea, and Director King indicated she would work on details and dates in the coming weeks.

Strategic Discussion

Directors/ Robins

Board Development Planning: Directors Jefferson and King requested that for the next Board Meeting, all directors bring two names of potential Associate Director or future Director candidates for their consideration and outreach. Also for the meeting, Robins was directed to bring the list of attendees from the 2016 Listening Sessions as potential candidates after reviewing the list with Director Devers beforehand.

Board Work Plan for 2017: Directors 'walked' through the RCD Calendar to discuss leads and approaches for the year's activities:

- *Strategic Planning process:* Director Devers agreed to be the Board lead along with the Executive Committee.
- *Conservation Agriculture Bus Tour:* No lead assigned yet to work with staff.
- *Quarterly Newsletter/e-blasts:* For this 'standing' item, the lead would be dependent upon the article topics for the respective newsletters.

- *Speak-off Contest*: no lead assigned, but should be member of Outreach Committee
- *Fall RCD Area Meeting*: Directors Plemmons, King and Ferrasci all planning to attend Aug 31.
- *CARCD Annual Conference*: No Directors able to confirm.
- *December Holiday Board Meeting*: Director Jefferson offered to host at his office again.
- *Education Program development*: Education Committee Members
- *Annual Strategic Plan Review*: Executive Committee
- *700 Forms Submission*: all board members
- *Spring RCD Area Meeting*: Director Plemmons
- *Spring RCD BBQ*: Director Jefferson and Education Committee

Announcements

Directors/ Robins

Director Devers indicated she may not be able to attend the September 21 Board Meeting.
Director King announced the availability of Healthy Soils Initiative grants.

12:10 P.M. Meeting Adjourned

B Jefferson

The next Regular RCD meeting will be held:

Date: **September 21, 2017, 10 A.M.**

Location: **RCD Office, 744A LaGuardia St, Salinas**