



## JUNE 2017– REGULAR MEETING MINUTES—approved 07/27/2017

Regular Board Meeting, Thursday, June 15, 2017, 10:00 A.M. – 12:00 P.M.

Directors Present: B. Jefferson, E. Paddock, B. Lipe, B. Plemmons  
Directors Absent: R. King, L. Ferrasci, J. Devers  
Others Present: P. Robins (RCDMC), J. Warner (NRCS), D. Rao  
Recorder: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:05 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>
	<u>Closed Session</u>	<u>Directors</u>

Annual Performance Review of Executive Director.

Report out from Closed Session B. Jefferson

Director Jefferson reported that the Board and District partners are happy with the Executive Director's performance and his 'whole picture' outlook. Directors appreciate that he continues to push them to increase their activities on behalf of the district. In closed session, the Directors recommended a 3% increase in pay as of July 1 in reflection of good performance. Director Paddock moved to make the proposed increase. Director Plemmons seconded the motion. All directors present voted to approve the motion with a 4-0 vote.

Minutes for May Meeting (Review for Approval) P. Robins/Directors

After reviewing the minutes, Director Lipe moved to approve the May 18, 2017 Meeting Minutes. Director Paddock seconded the motion, which was approved by a 4-0 vote.

Budget and Finances (Review & Approval) P. Robins / Directors

*Monthly Financial Statements and Bills:* P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending June 15, 2017. The accrual account balance on June 15, 2017 was \$187,163.46 with \$45,944.88 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$103,745 in liabilities, and \$244,963.56 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$182,208.93 on May 18, 2017.

P. Robins presented the list of detailed expenses to be paid in June including bi-weekly salary through June 11, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of May. Robins noted that with the Executive Committee's approval, he assented to a request from the Salinas River RMU Association to donate approximately \$3,000 of his and Emily Zefferman's 'administrative' time to the Stream Maintenance Program effort in light of the higher-than-anticipated costs of starting the new phase of the program. Director Paddock commented that this pro bono contribution should be recognized. Approval for the June financial statements and for May & June expenses from the Chase Bank account was motioned by Director Plemmons, seconded by Director Lipe and passed by a unanimous vote of directors present (4-0).

Comments from the public

Devii Rao, UCCE, described the small ruminants workshop held in San Juan Bautista and provided an update on her current research regarding weed and forage management.

President's and Directors' CommentsDirectors

None.

NRCS UpdateJ. Warner

J. Warner provided an update regarding NRCS activities along with a chart showing the USDA cost-share funding through conservation programs obligated in Monterey County over the past eight years.

New BusinessDirectors/ Robins*RCD 3-5 Year Strategic Direction*

Robins noted that he had received no requests for changes regarding the Strategic Direction since the May Board Meeting, and directors concurred that they were satisfied with the Direction as presented, noting that the RCD can update it as needed in the future. Director Lipe noted that regarding Goals #2 and #3, there's significant work needed by the RCD and others to help tell the story of Conservation Agriculture. Director Paddock moved to accept the Strategic Direction. Director Plemmons seconded the motion, and all voted to approve, 4-0.

*RCD Annual Work Plan and Board Calendar*

Robins also shared the Work Plan and Board Calendar for the 2017-18 Fiscal Year as updated from comments at the May meeting. After brief discussion, Director Lipe moved to approve the Annual Work Plan. Director Paddock seconded the motion, and all voted to approve, 4-0.

*RCD Annual Budget*

Robins noted that he met with the Finance Committee on June 6 to preview the revised 2017-18 Fiscal Year budget, noting that the primary changes since the May meeting were based on conversations with staff regarding workload and timing, so that the budget would better reflect likely expenses and income. Director Paddock reiterated the request that the Annual Plan show a linkage to the Budget by including the funding sources for the different activities listed in the Plan. Director Lipe noted a formula error during the meeting, which Robins was able to correct and then re-present to the Board before Director Lipe moved to approve the Budget as corrected. Director Plemmons seconded the motion, and all voted to approve, 4-0.

Programs UpdateRobins

Postponed to accommodate early adjournment.

Closing DiscussionDirectors/ Robins

Directors noted that the July 20 meeting date would need to be a week later than usual in order to avoid conflict with the Salinas Rodeo. Directors noted availability and feasibility of a July 27 date.

11:45 A.M. Meeting Adjourned

B Jefferson

The next Regular RCD meeting will be held:

Date: **July 27, 2017, 10 A.M.**

Location: **RCD Office, 744A LaGuardia St, Salinas**