



JUNE 2016– REGULAR MEETING MINUTES—approved 07/28/2016

Regular Board Meeting, Thursday, June 23, 2016, 10:00 A.M. – 12:00 P.M.

Directors Present: B. Jefferson, R. King, J. Devers, E. Paddock, L. Ferrasci
Directors Absent: B. Plemmons, M. Duflock (Associate), P. Binsacca (Associate)
Others Present: P. Robins (RCDMC), E. Zefferman (RCDMC), C. Braga
Recorders: P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
10:10am	<u>Call to Order</u>	<u>B. Jefferson</u>
	<u>Closed Session—Executive Director Annual Performance Review</u>	<u>B. Jefferson</u>

Directors conducted the annual performance and compensation review of the RCD Executive Director.

Report from Closed Session B. Jefferson
Director Jefferson commended Robins for his work over the past year building in-house expertise, and working well with staff and the ag community. Robins was approved for a 3% merit increase. Directors requested that the personnel evaluation form not include a numerical scoring system in the future.

Comments from the public
Carson Braga and directors exchanged mutual introductions. Braga is interested in learning more about the RCD and potential service on the Board of Directors.

President’s and Directors’ Comments Directors
Director Ferrasci inquired about the presence of arundo outside Watsonville in Santa Cruz County and Robins responded that the RCD of Santa Cruz County was still in planning stages for treatment of arundo in that area.

Director Paddock indicated she would be able to provide an update on the committee she is serving on regarding the Sustainable Groundwater Management Act process in Monterey County at the next board meeting.

NRCS Update
Robins shared a printed report (attached) from B. Parsons on NRCS activities during the period. Parsons could not attend due to a time conflict with the shifted RCD meeting date.

Minutes for May 2016 Meeting (Review for Approval) P. Robins/Directors
After reviewing the minutes for the May Regular Meeting, Director Devers noted an error in the heading relative to the actual meeting date. Director King moved to approve the May 19, 2016 Meeting Minutes with the correction noted. Director Devers seconded the motion, which was approved by unanimous vote.

Budget and Finances (Review & Approval) P. Robins / Directors
Monthly Financial Statements and Bills: P. Robins presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending June 23, 2016. The accrual account balance on June 23, 2016 was \$163,593.01 with \$33,595.85 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$2,446 in undeposited cash from the BBQ, \$18,222 in liabilities, and \$145,772.75 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$160,785.78 on May 19, 2016.

P. Robins presented the list of detailed expenses to be paid in June including bi-weekly salary through June 12, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of June. R King inquired about long-overdue invoice #3 for the Santa Rita Creek project. Director Paddock recommended an invoice be submitted to Driscolls directly for the long-overdue invoice to Jose Lopez. Approval for the June financial statements and for June expenses from the Chase Bank account was motioned by Director King, seconded by Director Paddock and passed by a unanimous vote.

New Business

Directors

- Robins presented the proposed 2016-17 Annual Budget that included a reduced budget for the Stream Maintenance Program as requested by the Finance Committee at their June 17 meeting based on currently low signups for that program. The budget was presented as balanced, with \$1,383,275 in income and expenses and included the following notable changes from prior years spending in the General fund: \$10,000 for strategic planning, \$7,500 for website overhaul, \$10,000 for legal counsel, and \$4,000 for dues to the CA Association of RCDs. The budget also included a new 40-50% time position to support the Executive Director and RCD program management, in addition to existing full-time staff (Executive Director, Program Engineer, Conservation Ecologist) and part-time staff (Snowy plover monitor and seasonal biomonitors). Director Jefferson asked Robins of his confidence level in the income sources in the proposed budget, to which Robins commented that they were all confirmed and stable for the coming year. Director Devers moved to approve the proposed budget. Director King seconded the motion. Directors voted unanimously to approve the motion.
- Robins presented a 2016-17 Annual Workplan as revised per direction from the Board at the May Regular Meeting and the Executive Committee at their June 17 meeting. Director Devers requested that the plan be more explicitly linked to the lists of deliverables per project provided with the Annual Budget. Robins proposed adding a column with those linkages for consideration at the next board meeting. Director Devers moved to approve the Work Plan, which Director King seconded, and all voted to approve.

Program Updates

Robins/ Zefferman

E Zefferman, RCD Ecologist, presented images of the bioreactor installation at Azevedo Ranch, biological training she participated in, and the appearance of arundo on the river in early June. She provided a brief update on proposed timing for treatment of arundo this summer and fall and demonstrated the on-line maps she had generated for the Stream Maintenance Program, which are accessible via the Monterey County Water Resources Agency website.

Closing Discussion

Directors

Directors requested that the July Regular Meeting be held on the fourth Thursday of July to accommodate the Salinas Rodeo taking place during the third week of July.

12:22 P.M. Meeting Adjourned

B. Jefferson

The next Regular RCD meeting will be held:

Date: **July 28, 10-12pm**

Location: **RCDMC Office, 744-A LaGuardia St., Salinas, CA 93905**