



744 La Guardia Street, Building A, Salinas, CA 93905

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December 11, 2018– MEETING MINUTES—approved 01/17/2019

Regular Board Meeting, Tuesday, December 11, 2018, 11:00 A.M. – 1:00 P.M.

Directors Present: B. Jefferson, R. King, L. Ferrasci, B. Plemmons, B. Lipe, E. Gardner

Directors Absent: J. Devers

Others Present: P. Robins (RCDMC), M. Barker (RCDMC), M. Errea (RCDMC), J. Doud

Recorders: M. Barker, P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
11:05 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>

Consent Agenda

- *Minutes from the November 20, 2018 Meeting.*
- *Staff Activities Report for November 2018.*

Director King moved to approve the consent agenda. Director Lipe seconded the motion and all moved to approve.

Reports

Executive Director Report: Robins introduced Jamie Tuitele-Lewis to the Board, who has been hired part-time to serve as coordinator for the Monterey County Fire Fuel Mitigation Program. Jamie worked previously for the Forest Service in the Sierras. Jamie is currently working on grant deadlines for CAL FIRE Fire Prevention grants with the County of Monterey. Although Monterey County doesn't have a forestry industry, landowners can still contact Jamie to inquire about resources available to them. Monterey County land owners are eligible for funds and programs--as long as there is a fire risk on their property.

Executive Committee Report: Director King shared information from a CARCD conference workshop on managing and utilizing a fundraising database relevant for the for MC Gives! campaign and the RCD in general.

NRCS Report: Paul informed the Board that Area Engineer Mark Moehling will be leaving the NRCS Salinas Office and Javier Flores will be coming aboard as the Field Engineer to fill Beau Schoch's position.

Finance Committee Report: Director Lipe made an initial inquiry with Pacific Valley Bank about loan options. Lipe suggested soliciting 'donors' to invest in short-term funds at a given bank, which could serve as collateral for a line of credit loan for the RCD's needs. Lipe offered to follow-up to see what kind of threshold the PCB might need or what he can do to help RCD get \$20-\$30K as a starter, with the goal of working towards the \$50K safety net.

Fundraising & Education Committee Report: none

Old or Standing Business

P. Robins / Directors

No items pulled from the Consent Agenda.

Monthly Financial Statements: M. Errea presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending December 11, 2018. The accrual account balance on December 11, 2018 was \$187,367 with \$96,384.42 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$770,007 in liabilities, and \$860,989 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$192,564 on November 20, 2018. Director Jefferson requested that future financial reports include a deposits report as well.

Expenses: M. Errea presented the list of detailed expenses to be paid in December including bi-weekly salary through December 11, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of November, totaling \$84,233.50.

Director Lipe moved to approve the December financial statements and the November and December expenses. Director King seconded the motion, and all moved to approve.

Director Gardner introduced John Doud, Jr., to whom she reached out as a potential future Director to fill her vacant seat on the Board. John introduced himself and told the Board about his upbringing in King City and Greenfield. John has ranches in King City and Arroyo Seco, approximately 300 head of cattle total. John said he was interested in potentially joining the Board and did not have any questions about the obligations expected of the board members, based on what Director Gardner had shared with him. Once Doud submits an application to serve on the board, the Board can consider him for appointment at a subsequent board meeting. Directors also discussed other individuals to be contacted as potential future board members or associate directors.

New Business

Directors/ Staff

MC Gives! campaign update: Barker informed board members that \$935 had been raised to date. People can give online or mail in their checks. The year-end giving campaign ends Dec. 31st. The goal is \$40K to cover annual program costs. Barker noted that she was working on a series of MC Gives e-blasts to continually solicit participation until that end date. Leti Hernandez, the FARMS program coordinator, also introduced herself. She talked about how the program will be supported by funds raised through MC Gives and direct requests from donors. There will be a partner meeting in January at ALBA to discuss curriculum. RCDMC might ask Leti to come present on the FARMS Leadership program curriculum at a future meeting. Rebecca also mentioned she would be interested in offering up her farm as a training site to FARMS.

Paul reviewed internal revenue plan that was designed by Kristen Fletcher. Paul will be following up with CAO's office about the Bridge Loan. Time is sensitive as they are already starting budget workshops. RCD put in for a small grant with Community Foundation in early September, did not get it. Megan is checking with Packard and Harden about grant opportunities. RCDMC still needs to prioritize asking companies for donations.

BBQ Event sponsorship discussion will be agendaized for the January Board Meeting. The Salinas River RMU Association is on-board for partnership. The BBQ is still scheduled for April 12, 4pm.

Robins introduced the proposed revised MOU for the Integrated Regional Water Management Planning group for the Monterey Peninsula and Carmel Watershed. RCDMC signed onto the MOU several years ago in order to participate in the group and as a way to be eligible for IWRM funding. The MOU is up for revision in order incorporate several municipalities within the region as members, and to be consistent with changes in the State IRWM funding program. After brief discussion, board members assented to agendizing a vote on the revised MOU at the next Board Meeting.

Robins indicated that he would have prepared updates to personnel leave-time policies for discussion at the next meeting.

Announcements & Potluck

Directors/ Robins

No announcements. Other RCD staff joined the meeting for a holiday-themed potluck.

1:00 P.M. Meeting Adjourned

Next Regular RCD meeting:

Date: Tuesday January 17, 10am,
Location: RCDMC Salinas Office