



744 La Guardia Street, Building A, Salinas, CA 93905

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November 20, 2018– MEETING MINUTES—approved 12/11/2018

Regular Board Meeting, Thursday, November 20, 2018, 8:00 A.M. – 10:00 A.M.

Directors Present: B. Jefferson, R. King, L. Ferrasci, B. Plemmons

Directors Absent: J. Devers, E. Gardner, B. Lipe

Others Present: P. Robins (RCDMC), M. Barker (RCDMC), M. Errea (RCDMC), E. Boyland (NRCS)

Recorders: M. Barker, P. Robins

<u>Time</u>	<u>Agenda Topics</u>	<u>Presented by</u>
8:10 A.M.	<u>Call to Order</u>	<u>B. Jefferson</u>

Consent Agenda

- *Minutes from the October 16, 2018 Meeting.*
- *Staff Activities Report for October 2018.*

Director King moved to approve the consent agenda. Director Plemmons seconded the motion and all moved to approve.

Reports

Executive Director Report: RCDMC was awarded Wildland Stewardship Organization of the year by Cal-IPC for Salinas River work. Robins concluded his Water Solutions Network program on Nov 16 and thanked the board for supporting this leadership development opportunity. Abby Taylor-Silva of the Grower-Shipper Association also participated. Jamie Tuitele-Lewis has been hired part-time to serve as coordinator for the Monterey County Fire Fuel Mitigation Program .

Executive Committee Report: Directors Plemmons and King attended the CARCD Conference in San Diego Nov 14-16. Major emphases included forest health and fires; what different groups are doing to solve these issues from a collaborative, regional perspective; and underserved segments of the public.

NRCS Report: E. Boyland provided an update on the current round of applications and contracts and described the recent ‘hedgerows’ field day held at Monkeyflower Ranch. Batching Period 2 for cost-share program signups should end sometime in February 2019. Javier Flores (Salinas native) will start as a new engineer in the Salinas office in late December. An additional Soil Conservationist, Drew Mather will also provide local support one day a week, and Boyland will be fulltime in Salinas starting in December. Boyland will have a meeting with RCD staff to discuss Forestry Assistance grant, RCPP and office space questions.

Finance Committee Report: Director Lipe made an initial inquiry with Pacific Valley Bank about loan options and Robins is in communications with the CA Special Districts Association and Umpqua Bank about bridge loan options.

Old or Standing BusinessP. Robins / Directors

Monthly Financial Statements: M. Errea presented the financial statements regarding Accounts Receivable, Payables and Bank balances for the period ending November 20, 2018. The accrual account balance on November 20, 2018 was \$192,564 with \$95,078.91 in the Chase Bank and County Treasury accounts (taking into account checks to be signed at the meeting), \$709,137 in liabilities, and \$806,622 due to the RCD as receivables from various grants and outstanding invoices. By comparison, the Accrual accounting balance for District Funds stood at \$182,490.32 on October 18, 2018. Director Jefferson requested that future financial reports include a deposits report as well.

Expenses: M. Errea presented the list of detailed expenses to be paid in November including bi-weekly salary through November 20, one-time and recurring miscellaneous expenses, and reimbursement for expenses incurred during the month of October and November, totaling \$299,372.84.

Director King moved to approve the October and November financial statements and the August, September and October expenses, and payment upon outstanding bills if grant reimbursements arrive between board meetings. Director Plemmons seconded the motion, and all moved to approve.

2017-18 Independent Audit Report. By phone, Travis Hole of Moss, Levy & Hartzheim, LLP, reviewed the most recent independent audit of the RCD's financial records. He indicated that they provided an 'unqualified' opinion with no major or material findings, otherwise, it was a clean audit.

Re-appointments for Directors terms ending November 30, 2018. Directors Devers and Lipe had requested re-appointment and Director Gardner had indicated that she would assist in outreach to fill her vacant seat on the Board. After brief discussion, Director King moved to re-appoint Directors Devers and Lipe for 4-year terms and Director Plemmons seconded the motion. All voted to approve the motion for appointments.

Potential candidates discussed were John Doud (South County and Big Sur), Amanda DeDampierre (South County), Janelle Gularte (mid-County), Javier Zamora, and Beau Schoch. Boyland indicated she would inquire with NRCS staff for other potential candidates.

Robins described the proposed resolution 2018-02 to approve entry into contract with SWRCB for 319 grant to fund two bioreactors on the Blanco Drain. Director King moved to approve the resolution and Director Plemmons seconded the motion. All voted to approve Resolution 2018-02.

New BusinessDirectors/ Staff

Adrienne Carter discussed her work conducting RCD civil engineering, NRCS support, permitting assistance, and fee for service projects. She provided an overview of the design and consultation process for an Elkhorn Slough area stormwater management project as an example.

Directors discussed the successful October 25 Cheese and Wine celebration . Cima Colima (attended and poured wine), Odonata (provided wine only), Central Coast Creamery (provided cheese only), and Schoch Dairy, Garden Variety Cheese & Las Lomas Lavendar/Honey (all provided products and attended). Happy Girl Kitchen, the host, provided samples of their products. Robins gave a brief presentation focused on introducing the producers and making an ask for MC Gives! contributions.

Robins confirmed that the Annual BBQ is set for April 12th, 2019 at the Salinas Rodeo

Room, and directors confirmed their intent to have the event be in partnership with the Salinas River Management Association, similar to last year.

Director Gardner joined the meeting by phone and confirmed that John Doud, Jr. was interested in learning more about Board service and would potentially attend the next Board Meeting with her. She expressed interest in continuing on as an Advisor or Associate Director and hoped to rejoin the Board as a Director in the future.

Robins informed the Board that MC Gives! With Center for Land-Based Learning is live and ready for donations towards the education program. Robins and Barker will be sending out additional materials for promoting the campaign. Robins requested that a board member join a future meeting with Center for Land Based Learning to discuss this joint partnership.

Announcements

Directors/ Robins

Holiday party and Board Meeting will be held next December 11th, 11am at Emily Gardner's (or Benny Jefferson's if it looks like it will rain). Healthy Soils Program 'Grazing on small acreage' workshop coming up on Wednesday, Dec. 12th 9am-2pm, starting at the Elkhorn Slough Foundation.

9:57 A.M. Meeting Adjourned

Next Regular RCD meeting:

Date: Tuesday **December 11th, 11am,**

Location: **Emily Gardner's home on Carmel Valley Road (tentative)**